

Provide current approved information.

Project Name	Project Number
Project Sponsor	Member Institution Name

**Member or Project Sponsor Modification**

Indicate party to be changed:

- Member
- Project Sponsor (Provide a 501 (c) (3) or tax-exempt letter and description of the new sponsor’s responsibilities below)

Provide a detailed brief explanation of why the change is necessary. Attach additional pages if necessary.

**Scoring Element Modification**

A modification will only be processed for changes that decrease a project's score or impact eligibility. For a modification to be approved, the project Sponsor or Owner must have made reasonable efforts to meet the original commitments or must provide a reasonable written justification of why the commitments cannot be met. There must also be a good cause for the change, as determined by the Bank at its sole discretion. Examples of a good cause include events outside of the sponsor's control and changes necessary for a project to maintain feasibility such as: 1) a change in market conditions; 2) loss of committed funding to subsidize project rents; or 3) loss of a major employer in the community that makes it difficult to find households at the incomes committed to in the project’s AHP application to occupy the targeted units in the project.

Indicate scoring element to be changed:

- Donated Property
- Nonprofit Sponsorship
- First-time Homebuyers Unit Reservation
- Targeting and/or Total Number of Units
- Homeless Housing Unit Reservation
- Special Needs Unit Reservation
- Households Requiring Large Units Reservation
- Rural Unit Reservation
- Promotion of Empowerment
- Community Stability
- Subsidy per Unit

Provide a brief explanation of the proposed changes. Attach additional pages if necessary.

**Signatures**

The below-named Member (Member), hereby certifies to the best of its knowledge that all information provided by the Member on the proposed changes requested, is true, accurate and complete in all material respects.

---

Member Institution Name

---

By:

Member Institution Representative	Signature
Title	Date Signed
Email Address	Telephone

By:

Project Sponsor Representative	Signature
Project Sponsor Organization Name	Date Signed
Email Address	Telephone

For Member and Sponsor transfers only, by:

New Member Institution Representative	Signature
Title	Date Signed
Email Address	Telephone

By:

New Project Sponsor Representative	Signature
Title	Date Signed
Email Address	Telephone